

Lost Lake Utility District Regular Meeting  
404 Lake Court, Dixon Illinois  
May 17, 2011

- I. **Call to Order and Roll Call:** Tom called the Meeting to order at 7:05 pm. Trustees present: Tom Wendling, Bill Weronko, George Kersten, Dan Nicolini, Toni Vella, Dave Shaw, and Mike Carr. Also present: Susan Steffens, Secretary; Sheila Warner, Treasurer; and members of the community. Absent: Dan Nicolini
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Toni made a motion to approve the agenda. Bill seconded the motion. The motion was approved by unanimous roll-call vote (5-17-11-1).
- IV. **Approval of the Minutes:** Dave made a motion to approve the April 19, 2011 Regular Meeting minutes with the correction of replacing "hearing" with "meeting". Bill seconded the motion. The motion was approved by unanimous vote (5-17-11-2). Dave made a motion to approve the May 10, 2011 hearing minutes. Tony seconded the motion. The motion was approved by unanimous vote (5-17-11-3).
- V. **Treasurer's Report:** Sheila reported the period ending April 30, 2011. *Operating Account:* beginning balance: \$60,981.60; receipts: \$54,688.51; expenditures: \$30,753.82; ending balance: \$84,916.29. *Project Fund-FNB:* beginning balance: \$79,142.67; receipts: \$9.20; ending balance: \$79,151.87. *Debt Service Bond Fund-FNB:* beginning balance: \$44,527.43; receipts: \$14,755.31; expenditures: \$0; ending balance: \$59,282.74. *Debt Service Reserve Fund-FNB:* beginning balance: \$94,265.65; receipts: \$1,621.63; ending balance \$95,887.28. George made a motion to approve the Treasurer's Report. Mike seconded the motion. Discussion was held by the Board. The motion was approved by unanimous vote (5-17-11-4).
- VI. **Old Business**

**Office Report:** Turn-offs will be tomorrow. Dave has been handling the JULIES. Dave suggested system maps should be updated. June and July lead and copper testing will be completed. On April 29, 2011, Mike Williamson had been terminated for cause. Our remote operator is Gary Chase of Summit Environmental and the State has been contacted.

**WWTP Update:** Gary suggested there should be a trap door cut into tanks for easier access. The bid for repairing the wall for the influent tank room from Rock 3M came in at \$14,000. That will be tabled until there is further research.

**Water System Update:** Chlorinator injector has been causing some problems and has been repaired. On Monday, the Chlorination tank will be moved into its own room. Mike will check into the emergency dialer to make sure that numbers are correct and dialer is working properly.

**IIW Contract/IEPA Update:** The contract has been revised to the District owning the drawings, although IIW did not acquiesce to the electronic drawing format. The Project plan has been approved by the IEPA. Don Finch had made a phone call to District in regards to

the sandstone plate near the existing well. There may be some damage in plate shifting. Willett-Hoffman has been contacted in regards to any study. And the Engineer has been notified as to the concern.

**Generator Update:** Engel prepared a complete and detailed contract. ComED is offering a rebate. The 600 amp transfer switch will change to a 400 amp ATS. It was also decided that VFD will not be installed. The savings will be between 3000-4000 dollars. Mike suggested an addition of a VSD for \$1200. We could obtain a rebate from ComED for \$3600. A Tank will need to be purchased, along with the piping. A decision needs to be made as to size of propane tank. Bill felt a 500 gallon tank will be sufficient and will look into it further.

VII. **New Business:**

**Township Appointments:** Toni Vella and William Weronko have been reappointed by the township for a five-year term.

**Nominations Chairman & Vice-Chairman, reappoint secretary treasurer:** Dave made a motion to re-elect Tom Wendling as Chairman. Bill seconded the motion. The motion was approved by unanimous vote (5-17-11-5) Dave made a motion to re-elect Bill Weronko as Vice-Chairman. George seconded the motion. The motion was approved by unanimous vote (5-17-11-6). Dave made a motion to retain Susan Steffens as Secretary and Sheila Warner as Treasurer. Toni seconded the motion. The motion was approved by unanimous vote (5-17-11-7).

**Adopt proposed Resolution 04-2011 Authorizing a representative to sign loan documents:**

Resolution No. 04-2011 was read into record: Whereas, application provisions for loans from Public Water Supply Loan Program for construction of public water supply facilities require that the Lost Lake Utility District of Ogle County, Illinois authorize a representative to sign the loan application forms and supporting documents; Therefore, be it resolved by the Lost Lake Utility District Board of Trustees that Thomas Wendling, Chairman, is hereby authorized to sign all loan application forms and documents. Resolved this 17<sup>th</sup> day of May, 2011. Approved, Aye 6; Nays, 0. (5-17-11-8)

**Fire hydrant (Lorraine Murray):** Not in attendance.

VIII. **Guest/Public Opinions**

Joe Olliges: Q. Where are the mains going to be upgraded? A. All the mains under 4 inches are going to have to be replaced. A replacement plan had to be submitted with the loan.

IX. **Executive Session: Employee Matters Citation No. 5LCS 120/2 (c)(1)**

X. **Adjournment:** Toni made a motion to adjourn the meeting. Dave seconded the motion. The motion was approved by unanimous vote (5-17-11-10). The meeting ended at 8:37 pm. The next meeting will be held on July 19, 2011 at 7:00 pm.

5-17-11-1 Approval of the Agenda

5-17-11-2 Approval of the Regular Meeting minutes

5-17-11-3 Approval of the Hearing Minutes

- 5-17-11-4 Approval of the Treasurer's Report**
- 5-17-11-5 Re-elect Chairman**
- 5-17-11-6 Re-elect Vice-Chairman**
- 5-17-11-7 Re-appoint Secretary and Treasurer**
- 5-17-11-8 Resolution 04-2011**
- 5-17-11-9 Adjourn into regular meeting**
- 5-17-11-10 Adjournment**