

**Lost Lake Utility District Meeting**  
**May 30, 2006      7:00pm**

**I. Call To Order and Roll Call** Joe Olliges called the meeting to order at 7:02pm. Trustees present: Bill Weronko, Nadine Portner, Ron Berger, Jerry Pohlman, George Kersten, and Roger Asplund.

**II. Pledge of Allegiance**

**III. Approval of Agenda** Joe added two items to the agenda. Item H was added to establish the beginning and ending of the district's fiscal year. Item I is a Board Member Report. Roger suggested that original Item C, Establish Future Meeting Dates, become Item A and the original Item A, Defining the Board's Mission, become Item C. Roger also suggested amending the wording of Item F from "existing boards" to "all property owners." George motioned to accept the agenda as amended. Jerry seconded the motion. **The motion was unanimously approved by roll call vote.**

**IV. Election of Officers** Joe indicated that nominations of officers can come from the floor or be in writing and that there were two positions available – Chair and Vice-Chair. Bill asked about the length of the terms. Terms are one year. Bill nominated Joe as Chairman. Ron seconded the motion. There were no other nominations, so nominations for Chair were closed. **The motion was approved by unanimous roll call vote.** Nadine nominated Bill as Vice-Chair. George seconded the nomination. As there were no more nominations, nominations for Vice-Chair were closed. **The motion was unanimously approved by roll call vote.**

**V. New Business**

**A. Establish Future Meeting Dates** Joe indicated that he had contacted Becky Breckenfelder regarding the availability of Lake Court Center. The days with the least amount of conflict are the third Monday of the month and the third Tuesday of the month. Because there is a Blood Drive in the building on the third Tuesday of July this year, Joe moved to hold meetings on the third Monday. He indicated that we could change the meeting date with proper notice in newspapers. Roger suggested that, since there was no second to Joe's motion, we consider the third Tuesday, as there are three federal holidays that fall on Mondays which could be problematic in terms of taking advantage of long holiday weekends. Roger moved that the district's meetings be held on the third Tuesday of each month, except for July 2006, at which our meeting would be held on the third Monday. George seconded the motion. **The motion was unanimously approved by roll call vote.**

**B. Determine How the Board Will Function** Joe suggested that we follow parliamentary rules (Robert's Rules) for conducting meetings, and indicated that we would be subject to The Open Meetings Act (OMA) and The Freedom of Information Act. The OMA requires that there be a quorum for a meeting to be held. Specifically, for this board, more than two people meeting to discuss business constitute a meeting. He added that once we have a website, the minutes must be published for 60 days. Effective July 1, 2006, at the time it complies with the other requirements of this subsection, a public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 7 days of the approval of the minutes by the public body. Beginning July 1, 2006, any minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting. Roger suggested that committees of two persons be established to address the agenda items and report back with recommendations at our next meeting. Bill

agreed, stating that there is so much work to be done, committees would be better able to accomplish things. Volunteers for the committees are as follows:

- Research qualifications for the Secretary and Treasurer positions - Nadine and Ron
- Research attorneys knowledgeable in Utility issues – Roger and George  
Names under immediate consideration are Phil Nye, Ralph Lowe and Mike Scheurich.
- Mission and Function Committee – Bill and Nadine
- Communications Committee – Jerry and Nadine
- Discussion was held to determine the beginning and ending of our fiscal year. Joe prefers January to December, and Ron agreed. George asked about the benefits to calendar year and Joe said that for budget purposes you only have to deal with one year as opposed to two. Discussion ensued and Roger suggested that this issue fall be addressed by the Mission/Function Committee and be deferred until the June Meeting.

The Board Member Report by Joe consisted of notice that Betsy Young offered her assistance to the district. She referred us to the Funding Roundtable by RCAP (Rural Community Assistance Program) that is to be held on June 15 at 6:30pm. in Ottawa. The program is free and addresses grants and loans applications, environmental issues, and financing of community development projects. She also wanted to meet with the entire board to share information and answer questions. Joe indicated that this would have to be an open meeting with notice posted 10 days in advance. He will check Lake Court Center availability. George asked about a meeting with the IEPA (Illinois Environmental Protection Agency). Joe said that he would make some inquiries about that. We continued to discuss public notice of meetings that require a certified ad in a local paper and the problem we have currently because we have no funds yet. We agreed to try to meet the spirit of the OMA even if we can't meet the 'letter of the law'.

## **VI. Guest/Public Opinion**

Several guests shared congratulations and criticism. The subject of our mission was discussed and questioned. Many questions were asked and the board attempted to answer as many as possible. The complete list of those making comments and asking questions is attached.

## **VII. Adjourn**

The motion to adjourn the meeting was made by George and seconded by Roger. **The motion was unanimously approved by roll call vote.** The meeting was adjourned at 8:35pm

Don Finn  
Chuck Jolicoeur  
Harold Stromberger  
Elizabeth Krieger  
Mike Robinson  
Joe Gargano  
Pete Breckenfelder  
Ralph Petersen  
Doug Henry  
Rose Henry  
Bob Bortman  
Bud Hines  
Rick Masterson  
Mick Kazmerski  
Bill Beckley