

**Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon, Illinois
March 18, 2008**

- I. Call to Order and Roll Call:** Joe Olliges called the meeting to order at 7:00 pm. Trustees present: Joe Olliges, Bill Weronko, Jerry Pohlman, George Kersten, Ron Berger, and Nadine Portner. Dave Shaw absent. Also present: Sheila Warner, Treasurer; Susan Steffens, Secretary; and members of the community.
- II. Pledge of Allegiance**
- III. Approval of the Agenda:** Joe amended the agenda (1) Old Business, remote operator service (2) New Business, T6 Broadband Company. Joe made a motion to approve the amended agenda. George seconded the motion. The motion was approved by unanimous roll-call vote (3-18-08-1).
- IV. Approval of the Minutes:** Ron made a motion to accept the February 19, 2008 regular meeting minutes. Bill seconded the motion. The motion was approved by unanimous roll-call vote (3-18-08-2). Ron made a motion to approve the March 4, 2008 Special Meeting minutes. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (3-18-08-3).
- V. Treasurer's Report:** Sheila reported for the month ending February 29, 2008 we had five receivables totaling \$11,515.68. There were 14 expenditures, which totaled \$16,011.32. In the operating account the ending balance is \$48,180.69. Project Fund: Beginning balance \$1,344,619.89, interest deposit of \$2,929.10, ending balance of \$1,347,548.99. In the Debt Service Reserve Fund: Beginning balance \$87,815.52, interest deposit of \$188.57, ending balance of \$88,004.09. Debt Service Bond Fund: Beginning balance \$48,491.71, interest deposit of \$94.90, ending balance \$48,586.61. **Discussion was held by the Board:** George requested that the Treasurer's Report be e-mailed before the meeting. George made a motion to accept the Treasurer's Report. Ron seconded the motion. The motion was approved by unanimous roll-call vote (3-18-08-4).

The quarterly insurance installment of \$142.00 is due to Walder-Rhodes. Bill made a motion to pay the bill. Ron seconded the motion. The motion was approved by unanimous roll-call vote (3-18-08-5).

VI. Old Business:

Wastewater Treatment Plant and Water Main Looping Projects Design construction schedule update: Susan read into record the letter from Alice Ohrtmann of Fehr-Graham & Associates as to the time-line of both projects. If the weather is permitting by the end of April, both drawings will be submitted

to the IEPA. **Certified Water & Wastewater Operator Update:** Mike Williamson was hired and his first day of work was March 17, 2008. **Remote Operator:** A new contract has been signed with IRWA. As of April 1, 2008 the fee has been reduced from \$750 to \$250 per month plus outside services at \$45 per hour. We are paying for their license and expertise. Gary Chase will be the certified operator handling the sewer plant.

VII. New Business:

Past due Accounts: Nadine reported that on March 10, 2008, 46 past due customers were sent letters concerning their account. As of this date, we have received payments, commitments and explanations. Some people were never sent bills. And follow-ups will continue.

Post cards will be sent regarding rates and availability charges next week.

Public Notice – Formal Bid: Radio Read Water Meters: Under our statute we are required to go to formal bid. A public notices will be posted in a newspaper of circulation on March 17, 2008 regarding this bid. Bids must be received by April 7, 2008, 3:00 pm central time at 100 Park Drive, Dixon, Illinois, or the office at 106 Woodland Drive, second floor, Dixon, Illinois.

T6 Broadband: Dan Koehler would like to discuss installation of a broadband transmitter system on top of the tower. T6 purchased Essex recently. Joe will meet with Dan on Friday to discuss his proposal.

VIII. Guest/Public Opinion:

Mike Robinson: Q. Is there an additional fee for the Fehr-Graham surveys? **A. No.**

Q. Mike Williamson is not a certified wastewater operator. Is that why you are paying \$250 per month, there is a licensed individual handling wastewater? **A. Yes.**

Q. How were you able to collect money that ILRWA and New Landing was not able to? **A. Just sending a letter.**

Q. Lost Nation people never had availability before. **A. Yes .**

Q. What is a water meter starter kit? **A. It costs \$25,000, it is a kit that includes items that are needed to install meters. Every meter will have a new radio reader. All plastic meters will be replaced. The recently replaced new meters can be adapted for the remote reader.**

Q. The T6 Company? A. We are not selling their product. They are using our tower. It is the line of sight they need. When we talk, we will know what they are offering.

Joe Gargano Q. It seems you are buying a state-of-the-art system for the water meters, why are you adopting this system? A. Old meters that are manually read are being phased out. These new meters have 20-year warranty.

Q. Will these meters clog if the system hasn't been upgraded. A. All new meters that have been replaced have never clogged.

Q. Fehr-Graham Engineering was there ever a dollar amount charged, what was the charge? A. WWTP design phase fee \$61,200, Construction phase fee \$18,300; and for the Flagg Road Looping design phase fee \$27,200, construction phase fee \$9,900. Q. Did that require a bid? A. No, they are professional services. Q. No limitation in fees? A. No.

Mary Ann Bortman: Q. Will he be checking meters? A. Yes.

Q. Will there be flushing? A. Yes, in the spring and the fall. We will notify hopefully with door hangers.

IX. Adjournment: George made a motion to adjourn the meeting. Ron seconded the motion. (3-18-08-6) The motion was approved by unanimous vote. The meeting was adjourned at 8:47 pm. The next meeting will be April 15, 2008, following the Public Hearing on the 2008 Budget and Appropriation.

- 3-18-08-1 Approval of the Agenda
- 3-18-08-2 Approval of the 2/19/08 Regular Meeting Minutes
- 3-18-08-3 Approval of the 3/4/08 Special Meeting Minutes
- 3-18-08-4 Approval of the Treasurer's Report
- 3-18-08-5 Approval of the Walder-Rhodes
- 3-18-08-5 Adjournment