

**Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon Illinois
April 20, 2010**

- I. **Call to Order and Roll Call:** Nadine Portner called the meeting to order at 7:00 pm. Trustees present: Nadine Portner, Bill Weronko, Ron Berger, George Kersten, Dave Shaw, and Tom Wendling. Also Present: Susan Steffens, Secretary; Sheila Warner, Treasurer; and members of the community.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** George made a motion to approve the agenda. Ron seconded the motion. The motion was approved by unanimous roll-call vote (4-20-10-1).
- IV. **Approval of the Minutes:** Dave made a motion to approve the March 16, 2010 Regular Meeting minutes. Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-20-10-2).
- V. **Treasurer's Report:** Sheila reported for the period ending February 28, 2010. *Operating Account:* beginning balance: \$59,707.54; receipts: \$16,902.01; expenditures: \$30,452.42; ending balance: \$46,157.13. *Project Fund-FNB:* beginning balance: \$95,374.17; receipts: \$32.16; expenditures: \$36,142.06; ending balance: \$59,264.27. *Debt Service Bond Fund-FNB:* beginning balance: \$14,748.26; receipts: \$14,642.91; ending balance: \$29,391.17. *Debt Service Reserve Fund-FNB:* beginning balance: \$89,546.83; ending balance: \$89,546.83. *CD Fund-Amcore:* beginning balance: \$253,421.85; ending balance: \$253,421.85. *CD Fund-FNB* beginning balance: \$170,000.00; ending balance: \$170,000.00. Ron made a motion to approve the Treasurer's report. Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-20-10-3).

Sheila reported for the period ending March 31, 2010. *Operating Account:* beginning balance: \$46,157.13; receipts: \$5,973.85; expenditures: \$33,839.79; ending balance: \$18,301.19. *Project Fund-FNB:* beginning balance: \$59,264.27; receipts: \$3,476.00; expenditures: \$408.00; ending balance: \$62,332.27. *Debt Service Bond Fund-FNB:* beginning balance: \$29,391.17; receipts: \$14,647.38; ending balance: \$44,038.55. *Debt Service Reserve Fund-FNB:* beginning balance: \$89,546.83; ending balance: \$89,546.83. *CD Fund-Amcore:* beginning balance: \$253,421.85; receipts: \$35.58; expenditures: \$3,457.43; ending balance: \$250,000.00. *CD Fund-FNB* beginning balance: \$170,000.00; ending balance: \$170,000.00. Discussion was held by the Board. George made a motion to approve the Treasurer's report. Dave seconded the motion. The motion was approved by unanimous roll-call vote (4-20-10-4).

VI. **Old Business**

Office Report: Susan reported \$40,094.51 has been collected on \$90,744.70 that was billed out. After May 1st the Billing system will reflect the new rate structure. There will be Hydrant Flushing Tuesday through Thursday, April 27-29. All customers will be notified by the AlertNow system on Monday. There have been problems with return mail. It has been reported to the Dixon Post Office, and the Postmaster states it

will be taken care of. Also, the Post office covered the rate increase notification with a bar code sticker.

WTTP updates: Nadine reported that medium has been delivered for the sand filter. Materials for the piping have been delivered, various size media will be delivered this week, the box base has completed, bio-tubes and tanks will be installed this week, underground piping will be installed this week or next week. Todd of Mechanical has met and reviewed the process with Jerry Rider of Flo-Systems. Tony DiVito, Project Manager (Mechanical) will be overseeing the project on Thursday.

Cottonwood Main Woodland Drive Service hook-up: Hook-up of new service on Woodland will begin on Friday.

VII. New Business

Crabapple Court Sewer Extension: Engineer will be out to give an estimate, and Flagg Construction will give an estimate for boring sewer main.

Nomination & Election: Chairman & Vice-Chairman (May 1, 2010 – April 30, 2011): George nominated Tom Wendling as Chairman. Ron seconded the nomination. Tom is undecided at this time. The matter has been tabled. Tom made a motion to nominate Bill Weronko for Vice-Chairman. Ron seconded the nomination. The motion was approved by unanimous roll-call vote (4-20-10-5). Ron will continue to serve as Trustee.

Trustee Position/Recognition Joe Olliges: Joe was recognized and thanked for many years of dedicated service to the Lost Lake Utility and formation of the District. He was presented with a certificate, and a copy will be displayed in the office.

Resolution No 02-2010: Susan read into record Resolution 02-2010. A resolution concerning retaining Samuel S Card, CPA, PC Auditing Services for the Fiscal Year ending 2009 for the Lost Lake Utility District of Ogle County, Illinois. Ron made a motion to approve Resolution No 02-2010 and retain Samuel S Card PC Auditor. Tom seconded the motion. The motion was approved by unanimous roll-call vote (4-20-10-6).

Worker Compensation Audit: Sheila reported that a Workers' Comp audit was completed in March and was paid for in the amount \$373.00, that audit was required by law. Walder-Rhodes completed an audit for general liability and charged \$2000 with out being commission by the District. Sheila will research into this matter and check with Peter Smith our attorney.

VIII. Guest/Public Opinion:

Mike Robinson: Do we see in the foreseeable future on-line bill pay? A. Right now it is cost prohibitive. When we go to bi-monthly billing, it will be looked into again.

Q. Cottonwood main extension, who is paying for that? A. The District will pay for the first 200 feet per Ordinance. The homeowner pays the remaining costs.

IX. **Adjournment:** Dave made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-20-10-7). The meeting ended at 7:46 pm. The next meeting will be held on May 18, 2010 at 7:00 pm.

- 2-16-10-1 Approval of the Agenda
- 2-16-10-2 Approval of the March 16, 2010 Regular Meeting Minutes
- 2-16-10-3 Approval of February Treasurer's Report
- 2-16-10-4 Approval of Treasurer's Report
- 2-16-10-5 Approval of Vice-Chair
- 2-16-10-6 Approval of Resolution No 02-2010
- 2-16-10-7 Adjournment