

**Lost Lake Utility District Regular Meeting  
404 Lake Court, Dixon, Illinois  
April 21, 2009**

- I. **Call to Order and Roll Call:** Joe Olliges called the meeting to order at 7:00 pm. Dave Shaw has been re-appointed as Trustee for the Lost Lake Utility District Board. Trustees Present: Joe Olliges, Bill Weronko, Nadine Portner, Dave Shaw, Jerry Pohlman, Ron Berger, and George Kersten. Also Present: Susan Steffens, Secretary; Sheila Warner, Treasurer; Alice Ohrtmann of Fehr-Graham; and members of the community.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Bill made a motion to approve the agenda. Dave seconded the motion. The motion was approved by unanimous roll-call vote (4-21-09-1).
- IV. **Approval of the Minutes:** George made a motion to approve the March 17, 2009 regular meeting minutes. Ron seconded the motion. The motion was approved by roll-call vote. Dave abstained (4-21-09-2).
- V. **Treasurer's Report:** Sheila reported for the reporting period of March 1, 2009 ending March 31, 2009. *Operating Account:* beginning balance: \$108,585.08; receipts: \$6,970.23; expenditures: \$25,627.07; ending balance: \$89,928.24. *Project Fund:* beginning balance: \$53,543.41; receipts: \$5807.65; expenditures: \$213.98; ending balance: \$59,137.08. *Debt Service Reserve Fund:* beginning balance: \$89,455.82; receipts: \$57.00; ending balance: \$89,512.82. *Debt Service Bond Fund:* beginning balance: \$50,749.49; receipts: \$7,534.33; ending balance: \$58,283.82. *CDAR Account:* beginning balance: \$950,000.00; ending balance: \$950,000.00. An invoice was presented for payment in the amount of \$2562.00 to the City of Dixon for sludge removal. Ron made a motion to approve the Treasurer's Report and pay bill. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (4-21-09-3).
- VI. **Old Business:** Nadine made a motion to adopt the completed Identity Theft Prevention Program Compliance Model Red Flag Rule effective May 1, 2009. George seconded the motion. The motion was approved by unanimous roll-call vote (4-21-09-4).

Office Rent: Nadine reported that at this time, the POA presented a net lease offer. She felt that was unacceptable, proposed that the District pay \$400 per month on a month-to-month lease. This would balance out the very high electrical bills of the building. She also stated that she would like the locks changed due to the fact it is unknown how many keys are "out there". Dave made a motion to present a \$400 per month option to the ULLPOA for the lease. Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-21-09-5).

Office report: Nadine reported that to date, \$48,742.71 has been received from this month's billing cycle. At this time, the office is running smoothly and the past due customers are continually being contacted.

Water System Facility Plan & Wastewater Treatment Plant Updates:

WTPP: Joe reported that we should receive the permit soon. It will be posted. Then there will be four weeks to approve the design, and the construction permit will be issued. He

expects bidding to take place in June. The Annual Drinking Water Quality Report has been received, there have been no violations and has been posted at the office. A copy is available to anyone who wishes to receive it.

Water System Facility Plan: Alice reported that the stimulus funding offered was a perfect opportunity for the District to take advantage of due to the upgrades in the District's projections. The stimulus package offers a zero-percent interest rate and one-quarter of the loan to be forgiven. At this time, Fehr-Graham will complete the facility plan for the water distribution system, which includes: undersized mains, second well, and replacement of the existing water tower for the future project. Alice suggested that the application be completed before June.

Bank Rating: Sheila recommended to the Board the local banks in which to transfer District funds for better returns. The Board approved her recommendations. To leave \$240,000 at Amcore in a 14 month CD at a rate of 2.9%; to place \$170,000 in First State Bank of Shannon/Polo in a 9 month CD at a rate of 2.25%; and to place \$240,000 in Rock River Bank of Oregon in a 6 month CD at a rate of 2.635% ; and to move LLUD Debt Service Reserve Fund; Debt Service Bond Fund; and the Project Fund to the First National Bank of Rochelle. All monies will covered by the FDIC insurance

**VII. New Business:** Nomination and Election of Chairman and Vice-Chairman. Bill made a motion to nominate Nadine Portner as Chairman of the Board (1-year term). Joe seconded the motion. The motion was approved by unanimous vote (4-21-09-6). Joe made a motion to nominate Bill Weronko as Vice-Chairman (1-year term). George seconded the motion. The motion was approved by unanimous vote (4-21-09-7).

**VIII. Guest/Public Opinion:**

Mike Robinson: stated that Mick was the liaison for the POA, the POA never voted as to the terms of lease with the LLUD.

Q. Of the 20 people past due, are they homes? A. Some.

Q. When will the generator pad be poured? A. This week.

Q. CDAR what does that stand for? A. Certificate of Deposit Account Registry Service.

Tom Wendling: Where will the new well be placed? A. 1000 feet of the old well or other District owned property. (The District owns a quarter acre near the Orland property).

**IX. Adjournment:** The next meeting will be held on May 19, 2009 at 7:00 pm. Dave made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-21-09-8). The meeting ended at 8:22 pm.

- 4-21-09-1 Approval of the Agenda
- 4-21-09-2 Approval of the March 17, 2009 minutes
- 4-21-09-3 Approval of the Treasurer's Report
- 4-21-09-4 Approval to Adopt the Red Flag Rule Identity Theft Program
- 4-21-09-5 Approval to pay rent in the amount of \$400
- 4-21-09-6 Chairman, Nadine Portner
- 4-21-09-7 Vice-Chairman, Bill Weronko
- 4-21-09-8 Adjournment