

**Lost Lake Utility District Regular Meeting
404 Lake Court Center
August 18, 2009**

- I. **Call to Order and Roll Call:** Nadine Portner called the meeting to order at 7:00 pm. Trustees present: Nadine Portner, Bill Weronko, Joe Olliges, Dave Shaw, Ron Berger, George Kersten, and Jerry Pohlman. Also present: Sheila Warner, Treasurer; Susan Steffens, Secretary; Alice Ohrtmann of Fehr-Graham; and members of the community.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** George made motion to approve the agenda. Dave seconded the motion. The motion was approved by unanimous roll-call vote (8-18-09-1).
- IV. **Approval of the Minutes:** Ron made a motion to approve the Regular Meeting minutes of July 21, 2009. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (8-18-09-2).
- V. **Treasurer's Report:** Sheila reported for the period ending July 31, 2009. *Operating Account:* beginning balance: \$102,447.31; receipts: \$73,963.41; expenditures: \$40,119.63; ending balance: \$136,291.09. *Project Fund-FNB:* beginning balance: \$44,159.16; receipts: \$18.68; ending balance: \$44,177.84. *Debt Service Bond Fund-FNB:* beginning balance: \$80,880.79; receipts: \$7,534.08; expenditures: \$51,790.00; ending balance: \$36,624.87. *CD Fund-Harvard State Bank:* beginning balance: \$240,000.00; receipts: \$1,555.73; ending balance: \$241,555.73. *CD Fund-RNB:* beginning balance: \$170,000.00; ending balance: \$170,000.00. *Debt Service Reserve Fund-FNB:* beginning balance: \$89,546.83; ending balance: \$89,546.83. *CDAR Account-Amcore:* beginning balance: \$300,000.00; ending balance: \$300,000.00. *CD Fund-Amcore:* beginning balance: \$250,000.00; ending balance: \$250,000.00. CD maturity was discussed by the Board.

Bills to be paid: Samuel S Card, CPA: \$5000.00 (audit); Pfoutz: \$1067.50 (Timber Trail repair); ComEd: \$1108.48; CenturyTel: \$173.80; Susan Steffens: \$7.46 (tapes); Sheila Warner: \$16.54 (postage fees); Jerry Pohlman: \$177.82 (mileage); Fehr-Graham: \$622.00 (consulting services), \$4409 (VWTP), \$5531 (IEPA loan preparation). Joe made a motion to approve payment for outstanding bills. Bill seconded the motion. The motion was approved by unanimous roll-call vote (8-18-09-3). Two bills totaling \$41,580.86 for engineering study services well and water main upgrade will be paid per negotiations with Fehr-Graham due to the fact the District was notified that the stimulus money was retracted.

Dave made a motion to accept the Treasurer's Report as read. Ron seconded the motion. The motion was approved by unanimous roll-call vote (8-18-09-4)

Bill made a motion to cease all engineer work with regards to Stimulus Funding 09-404 (second well, well-house improvements, main upgrade, and water tower) activity. Dave asked to hold the motion until after Alice spoke. Dave seconded the motion. The motion was approved by roll-call vote (08-18-09-5).

VI. Old Business:

Office Report: Susan reported that \$91,682.40 has been billed. As of this date, \$82,233.76 has been received. There are 45 past due customers of which 21 are homeowners. More Focus groups were held at the Lake Court Center with a positive reception. There was a main break and the boil order has been removed.

Stimulus Package Update: Nadine reported the Focus groups' responses: 82 percent of the respondents felt use all of the stimulus money of the \$1,600,000 total. 72 percent felt the costs should be divided equally. 20 percent felt sliding scale should be used. 0 percent felt the burden should be placed on the users (homeowners only). In order of importance of the repairs: (Plan A) 2nd well was first (it was written in the survey), (Plan B) Well house improvements; (Plan C) main upgrades, (Plan D) water storage tank. And quarterly billing should remain intact. The focus group information is a valuable tool that will be used at a later date.

Alice Ohrtmann of Fehr-Graham reported that she has contacted Geoff Andres, head of the Financial Assistance Division of the IEPA, and was informed that there was an overwhelming response and that many projects haven't been looked at. Next year's loan program without stimulus won't get started until January due to the stimulus projects of this year. Next year's loan interest should be somewhere between 0 percent and 2.5 percent. An application was submitted to the USDA for a low interest loan 4.5 percent, term is 40 years. The District may be entitled to grant money if the District meets criteria taken from the Taylor Township income census numbers.

Dave stated he felt that Fehr-Graham guaranteed the money. Alice stated that she was informed from the IEPA that we would get it. She didn't remember stating a guarantee but remembers stating that the designs do not expire and the drawings would eventually be needed for the projects. She also stated that the fees for the studies would have been rolled into the stimulus funding. Bill interjected that he felt that the engineering work would have been ordered at the time of need. Due to the fact stimulus money was promised, it was completed with intention of getting the stimulus money. Fehr-Graham will work out a payment schedule. All review letters have been submitted to the IEPA and construction permits can wait. Permits have been issued for well tower and water main upgrades. The outstanding permit for the second well and well house will be placed on hold. If questions come in on project plan, Alice will notify us.

Bill sent letters to our Elected Officials in regards to the Stimulus Funding retraction.

Water System Facility Plan: WWTP Pre-construction meeting Nadine, Susan, Mike, and Alice were in attendance along with Mechanical Engineers, Tony and Mark. All submittals are coming in on schedule. The schedule will be sent shortly. A burn pile waiver has been acquired from the RCD. Second Tuesday of every month pay requests will be received.

Joe questioned where money was going to come from to purchase generator for the well. The EPA guidelines require a generator at the well. Board discussion was held.

WWTP: Nadine reported we lost a pump motor at the treatment plant. It was repaired for \$1850. Bill felt he or Dave should be contacted for future pump repairs and cost

estimates. At the time, Gary Chase was contacted. He stated this was immediate necessary repair.

Insurance Update (Main at Woodland Drive): The estimated repair is \$22,500 from Martin. The insurance company will cut a check minus the \$1000 deductible. The cost of repair was discussed.

2008 Annual Audit Update: The audit cost \$5000 and is complete. The District should pursue the firm for next year. The audit has been sent to the appropriate offices.

VII. New Business:

WWTP Change Order Authority: Mechanical, Inc, has been receptive and is working with District to reduce costs. Dave made a motion that no monies should be spent without Board approval. Bill seconded the motion. The motion was approved by roll-call vote (8-18-09-6).

Unmetered water pumps: A customer has two yard hydrants on his property and refuses to remove them per Ordinance. He has locked them with a combination lock and feels that is adequate. Discussion was held by the Board. Dave tabled the discussion.

VIII. Guest/Public Opinion

Roslynn Shaw: Q The long-range planning committee would like someone from the District to represent themselves at the meeting on September 9, 2009 at 7:00. A. Nadine said she would go.

Mike Robinson: Q. What was the original price the District would pay for the wastewater treatment plant? A. \$800,000.00, bid \$949,000.00.

Tom Wendling: Q. Maybe you could consider leasing a generator? A. We will look into it.

Q. Was there anything in writing regarding the Stimulus package? A. Yes, we are calling Representatives tomorrow.

X. Adjournment: Dave made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous vote (08-18-09-7). The meeting adjourned at 8:30 pm. The next meeting will be on September 15, 2009.

8-18-09-1	Approval of the Agenda
8-18-09-2	Approval of the Regular Meeting minutes
8-18-09-3	Approval to pay bills
8-18-09-4	Approval of the Treasurer's Report
8-18-09-5	Cease engineering expenses
8-18-09-6	Board approval for all expenses
8-18-09-7	Adjournment