

**Lost Lake Utility District Regular Meeting
404 Lake Court Center
July 21, 2009**

- I. Call to Order and Roll Call:** Nadine Portner called the meeting to order at 7:00 pm. Trustees present: Nadine Portner, Bill Weronko, Joe Olliges, Dave Shaw, Ron Berger, George Kersten, and Jerry Pohlman. Also present: Sheila Warner, Treasurer; Susan Steffens, Secretary; Alice Ohrtmann of Fehr-Graham; and members of the community.
- II. Pledge of Allegiance**
- III. Approval of the Agenda:** Nadine added AlertNow to Old Business. Ron made motion to approve the amended agenda. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-1).
- IV. Approval of the Minutes:** Joe made a motion to approve the Regular Meeting minutes of June 16, 2009. Dave seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-2). Joe made motion to approve the Executive Session meeting minutes. Ron seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-3). Joe made a motion to approve the Special Meeting, July 1, 2009. Bill seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-4).
- V. Treasurer's Report:** Sheila reported for the period ending June 30, 2009. *Operating Account:* beginning balance: \$120,613.26; receipts: \$6,037.73; expenditures: \$24,203.68; ending balance: \$102,447.31. *Project Fund-FNB:* beginning balance: \$44,135.58; receipts: \$155.95; expenditures: \$132.37; ending balance: \$44,159.16. *Debt Service Reserve Fund-FNB:* beginning balance: \$89,546.83; ending balance: \$89,546.83. *Debt Service Bond Fund-FNB:* beginning balance: \$73,331.14; receipts: \$7,549.65; ending balance: \$80,880.79. *CDAR Account-Amcore:* beginning balance: \$300,000.00; ending balance: \$300,000.00. *CD Fund-Amcore:* beginning balance: \$250,000.00; ending balance: \$250,000.00. *CD Fund-Community Bank:* beginning balance: \$240,000.00; ending balance: \$240,000.00. *CD Fund-RNB:* beginning balance: \$170,000.00; ending balance: \$170,000.00. Joe questioned payroll on Steffens. Sheila explained she is paid hourly and the difference is \$17.00 from the previous payroll check. Discussion was held by the Board.

Sheila presented amendments to the budget. Changes were made in: Personnel Expense, discussion was held by the Board. Ron made a motion to accept the revised Personnel Expense. Bill seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-5). Contractual Expense, discussion was held by the Board. Bill made a motion to accept changes in Contractual Expense. George seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-6). Commodities Expense, discussion was held by the Board. Joe made a motion to accept the five changes in Commodities Expense. Bill seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-7). Other Charge Expense, discussion was held by the Board. Ron made a motion to accept the three changes in Other Charge Expense. George seconded the motion. The motion was approved by unanimous roll-call vote (7-21-09-8).

Ron made a motion to accept the Treasurer's Report. Jerry seconded the motion. The motion was approved unanimous roll-call vote (7-21-09-9).

VI. Old Business:

AlertNow: Nadine reported there have been numerous requests to charge the RCD and the POA for use of the system. Discussion was held by the Board. The system will only be utilized for Emergency situations, and there will be no charges to those entities.

Office Report: Susan reported that \$91,682.40 has been billed. As of this date, \$45,208 has been received. Letters of discontent are still being received regarding availability charges. Nine properties have changed hands since the beginning of the year. 21 members of the community participated in Focus Groups regarding Stimulus Funding. A work-order system has been implemented for contractors.

Water System Facility Plan & WWTP updates: Bill reported that the existing generator will be the emergency power for the sewer plant. Dave researched the prices for a portable generator a 60 hp 125 KW motor will cost in the range of \$40,000 to \$70,000. Discussion was held by the Board.

Stimulus Package Update-Focus groups: 21 members of the community were presented with three different options of payback. Results: 82 percent felt a one million dollars was an acceptable increase in Option 2. 84 percent felt spending all the money was acceptable in Option 3. The majority of the pollster agreed, plan A, plan B, plan C, plan D was the correct sequence of repairs. And quarterly billing should remain intact.

Main Repair at Woodland Drive Update: The insurance company has been contacted and the adjuster will be out.

Martin Restoration Update: Restoration is complete.

Badger Meter Service Contract Update: The Service Contract expiration date has been moved to October.

2008 Annual Audit Update: A draft audit has been received and the final audit will be sent to the appropriate offices.

VII. New Business:

WWTP Bid Opening: Mechanical, Inc, Freeport, at \$949,900 is the low bidder for the project. Alice reported the contractor's recommendations for saving costs. Costs could be saved in the generator, demolition and salvage. Discussion was held by the Board. Seven general contractors were at the pre-bid meeting. We received three bids. Dave made a motion to accept the Mechanical, Inc. bid not to exceed \$949,900. Bill seconded the motion. The motion was approved by roll-call vote. George, yes; Ron, yes; Jerry, yes; Bill, yes; Nadine, yes; Joe, no; Dave, yes. (7-21-09-10)

VIII. Guest/Public Opinion

Mike Robinson: Q. Membership fees, what is that for? A. We are a member of the Illinois Rural Water Association.

Q. Sheila, under services to maintain grinder pumps, what is that. A. A running total.

Q. \$2500 is that the cost of the permit? A. We don't know what the charge is yet.

Q. Post office costs what is that for? A. The costs are mostly for mileage reimbursement.

Q. Hook up & costs, why would you lose any money on that? A. We have to charge what is in the Ordinance.

Q. How are you charged for AlertNow? A. Annually.

Harold Stromberger: Thank you to the LLUD for the focus group.

Lorraine Murray: Q Why don't just receive the mail at the 106 Woodland address? A. We

move. Q Thanks for the Focus Group.

- X. Adjournment:** Dave made a motion to adjourn the meeting. Ron seconded the motion. The motion was approved by unanimous vote (07-21-09-11). The meeting adjourned at 8:30 pm. The next meeting will be on August 18, 2009.

7-21-09-1	Approval of the Agenda
7-21-09-2	Approval of the Regular Meeting minutes
7-21-09-3	Approval of the Executive Session minutes
7-21-09-4	Approval of the Special Meeting minutes
7-21-09-5	Budget Amendment Personnel Expense
7-21-09-6	Budget Amendment Contractual Expense
7-21-09-7	Budget Amendment Commodities Expense
7-21-09-8	Budget Amendment Other Charge Expense
7-21-09-9	Approval of the Treasurer's Report
7-21-09-10	Mechanical Inc bid acceptance
7-21-09-11	Adjournment