

**Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon Illinois
January 19, 2010**

- I. **Call to Order and Roll Call:** Nadine Portner called the meeting to order at 7:00 pm. Trustees present: Nadine Portner, Bill Weronko, Joe Olliges, Ron Berger, George Kersten, and Dave Shaw. (Jerry Pohlman resigned). Also Present: Sheila Warner, Treasurer; Susan Steffens, Secretary; and members of the community.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Nadine amended the agenda to correct the date, delete change order, and add Trustees compensation to New Business. George made a motion to approve the amended agenda. Dave seconded the motion. The motion was approved by unanimous roll-call vote (1-19-10-1).
- IV. **Approval of the Minutes:** Ron made a motion to approve the December 15, 2009 Regular Meeting minutes. Joe seconded the motion. The motion was approved by unanimous roll-call vote (1-19-10-2). Joe made a motion to approve the January 5, 2010 Public Hearing Minutes. Bill seconded the motion. The motion was approved by roll-call vote. George abstained (1-19-10-3).
- V. **Treasurer's Report:** Sheila reported for the period ending December 21, 2009 *Operating Account*: beginning balance: \$100,722.90; receipts: \$5,256.93; expenditures: \$90,455.78; ending balance: \$15,524.05. *Project Fund-FNB*: beginning balance: \$140,519.98; receipts: \$176.25; ending balance: \$140,696.23. *Debt Service Bond Fund-FNB*: beginning balance: \$91,718.99; receipts: \$70,423.53; ending balance: \$162,142.52. (\$35,302.00 should have been deposited in the project fund and will be corrected) *Debt Service Reserve Fund-FNB*: beginning balance: \$89,546.83; ending balance: \$89,546.83. *CD Fund-Amcore*: beginning balance: \$253,421.85; ending balance: \$253,421.85. *CD Fund-FNB* beginning balance: \$170,000.00; ending balance: \$170,000.00. Discussion was held by the Board. Sheila presented spreadsheets for the Board to consider as far as reviewing all accounts. Joe made a motion to accept the Treasurer's report with correction. Bill seconded the motion. The motion was approved by unanimous roll-call vote (1-19-10-4).
- VI. **Old Business**
Office Report: Susan reported that on January 4, 2010, we billed out \$90,688.05, \$31,488.73 has been collected to date. Board members names have been submitted to Ogle County regarding the Economic Interest statement.

WTTP updates: Nadine reported a construction meeting will be held on January 21, 2010 at 8:00 am. Dave and Bill plan on attending. At this time, they are doing electrical work.

Bridge/Main Repair update: Jay Mulholland of Flagg Construction will proceed with the main repair on January 20, 2010. There will be service interruptions. The work is expected to be completed in two days. The water will also be tested.

Revenue Review Update: Dave presented to the Board rate increase options. The committee comprised of Dave, George, Susan, and Tom Wendling (not present). Discussion was held by the Board. The Board will make a decision at next month's meeting after reviewing the data. Option 6 is the Committees' preference for the community.

VII. New Business

Open Trustee Position: Nadine read Jerry's resignation letter. The position is posted at both gates. Discussion was held regarding a five (5) member Board. The Board agreed to pay Jerry as needed to cover readings while Mike is off. The Board agreed to pay Jerry twenty-dollars (\$20) per instance of work.

Pay request: Dave made a motion to pay Mechanical for work completed up to 12-15-09 in the amount of \$77,894.78. Fehr-Graham and Associates has approved payment. Bill seconded the motion. The motion was approved by unanimous roll-call vote (1-19-10-5).

Trustees Compensation: The Board has agreed to receive compensation paid out in thirds. The Resolution is to be read at the February meeting.

VIII. Guest/Public Opinion:

Mike Robinson: Q. Are you thinking of raising \$2.34 rate to \$4.00. A. Yes, it is an option.

Q. Are you thinking of billing bi-monthly? A. Yes.

Q. How much extra postage? A. Approximately \$500 yearly.

Q. Maybe you could charge a special assessment rather than a rate increase.

Q. \$5.00 per bill, what is that? A. Line item fee for improvements, nothing has been approved.

Q. Two terms are coming up in 2010 are those Ron and Nadine. When are they up? A. Yes, April.

Frank Durkin made a statement representing his daughter. November 2009 there was a fire at the home. And the house is vacant. Is there a way we could charge just availability for that short period of time? A. We are not in a position at this time.

IX. Recess into Executive Session Personnel Matters 5 ILCS 120/2 (c)(1) at 8:40

X. **Adjournment:** Dave made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous roll-call vote (1-19-10-6). The next meeting will be held on February 16, 2010 at 7:00 pm.

- 1-19-01 Approval of the Agenda
- 1-19-02 Approval of the Regular meeting minutes
- 1-19-03 Approval of the Hearing minutes
- 1-19-04 Approval of the Treasurer's report
- 1-19-05 Approval of the pay request
- 1-19-06 Adjournment