

Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon Illinois
November 17, 2009

- I. **Call to Order and Roll Call:** Nadine Portner called the meeting to order at 7:00 pm. Trustees present: Nadine Portner, Bill Weronko, Joe Olliges, Ron Berger, George Kersten, Dave Shaw, and Jerry Pohlman. Also Present: Sheila Warner, Treasurer; Susan Steffens, Secretary; and members of the community.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Dave made a motion to approve the agenda. Bill seconded the motion. The motion was approved by unanimous roll-call vote (11-17-09-1).
- IV. **Approval of the Minutes:** Ron made a motion to approve the October 20, 2009 regular meeting minutes. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (11-17-09-2).
- V. **Treasurer's Report:** Sheila reported for the period ending October 31, 2009 *Operating Account:* beginning balance: \$101,086.59; receipts: \$74,363.50; expenditures: \$30,884.57; ending balance: \$144,565.52. *Project Fund-FNB:* beginning balance: \$295,349.96; receipts: \$243,341.36; expenditures: \$72,759.60; ending balance: \$465,931.72. *Debt Service Bond Fund-FNB:* beginning balance: \$51,663.04; receipts: \$10,024.90; ending balance: \$61,687.94. *CD Fund-Harvard State Bank:* beginning balance: \$241,555.73; receipts: \$1,583.01; ending balance: \$243,138.74. (transferred out) *Debt Service Reserve Fund-FNB:* beginning balance: \$89,546.83; ending balance: \$89,546.83. *CD Fund-Amcore:* beginning balance: \$250,000.00; receipts: \$3,421.85; ending balance: \$253,421.85. *CD Fund-FNB* beginning balance: \$170,000.00; ending balance: \$170,000.00. A Special Budget Meeting will be held on November 23, 2009 at 7:00 pm. Discussion was held by the Board.

Ron made a motion to accept the Treasurer's report. Bill seconded the motion. The motion was approved by unanimous roll-call vote (11-17-09-3).
- VI. **Old Business**

Office Report: Susan reported that we billed out \$92,856.84, \$85,172.11 has been collected. There are 44 past due accounts of those 14 are houses. 713 Kaskaskia is now owned by the bank and past due funds will be sent.

WWTP updates/change orders: At the construction meeting last Thursday, discussion was held regarding a change order for de-watering and/or raising the site. Nadine read an e-mail regarding problems with burying tanks due to water at the site. Discussion was held by the Board. Sewer shut down is scheduled for November 23, 2009. All customers will be notified by AlertNow.

Bridge/Main Repair update: Jay Mulholland of Flagg Construction and Don Finn of the POA discussed bridge and main repair. Don will take concerns to their engineers.

Unmetered water pump (valve) update: Dave reported after reviewing the Ordinance and by precedence of the District the valve in question is the property owner's responsibility to remove. Dave will draft a letter to customer. It was suggested to forward the letter to the District Attorney for review.

Evergreen Road Repair update: Rabine has satisfactorily completed the road repair. Notification will be made to the snow plow contractor to be aware of the shoulder when plowing.

VII. New Business

FOIA/OMA (Freedom of Information Act/Open Meetings Act): Nadine went to a seminar as far as changes regarding the FOIA. Joe and Nadine are the Freedom of Information Act Officers for the District. Five days response is required for requests. Printing charges may apply but not time involved. All information sent via e-mail must be in a PDF format. Online course will be taken by Joe and Nadine. Open Meetings Act will be available next year. Changes are on the Attorney General's web-site.

Authorization for Pay Request No. 3: After review and approval by Mick Gronewold, PE of Fehr-Graham and Tony DiVito of Mechanical, Inc., pay request No. 3 in the amount of \$325,746.00 will be paid on December 13, 2009.

VIII. Guest/Public Opinion

Mike Robinson: Q. Are chemicals for the well monthly? A. No, we buy when needed.

Q. Is \$7000 outstanding, is that everyone or just homes? A. It's everybody.

Q. WWTP dewatering and boring, what is that about? It is to see if the ground will handle the load.

Q. What is precedence concerning? A. All water must be metered.

VIII. Adjournment: George made a motion to adjourn the meeting. Ron seconded the motion. The motion was approved by unanimous vote (11-17-09-4). The meeting ended at 8:10 pm. The next meeting will be held on December 15, 2009 at 7:00 pm.

11-17-09-1 Approval of the agenda
11-17-09-2 Approval of the minutes
11-17-09-3 Approval of the Treasurer's report
11-17-09-4 Adjournment