

**Lost Lake Utility District Meeting
404 Lake Court, Dixon, Illinois
June 19, 2007**

- I. **Call to Order and Roll Call:** Joe Olliges called the meeting to Order at 7:08 pm. Trustees Present: Joe Olliges, Bill Weronko, Jerry Pohlman, George Kersten, Ron Berger and Nadine Portner. Also Present: Sheila Warner, Treasurer; Susan Steffens, Secretary; Betsy Young, Financial Planner; and members of the community.

- II. **Pledge of Allegiance.**

- III. **Approval of the Agenda:** Ron made a motion to approve the agenda. Bill seconded the motion. The motion was approved by unanimous roll-call vote (6-19-07-1).

- IV. **Approval of the Minutes:** Ron made a motion to approve the May 15, 2007 regular meeting. Bill seconded the motion. The motion was approved by unanimous roll-call vote (6-19-07-2). Ron made a motion to approve the amended May 26, 2007 special meeting with an “A” added to ILRW. George seconded the motion. The motion was approved by unanimous roll-call vote (6-19-07-3).

- V. **Approval of the Treasurers Report:**

Sheila: reported for the reporting period of May 1, 2007, we had three receipts. The beginning balance of \$7313.21. There were five expenditures totaling \$969.72. The ending balance \$6343.49. There is one bill to renew the Lost Lake Utility Web Site of \$61.60. Ron made a motion to approve the Treasurer’s Report. Bill seconded the motion. Joe made a motion to approve payment to Nadine for monitor. Bill seconded the motion. The motion was approved by unanimous roll-call vote (6-19-07-4).

- VI. **Old Business:**

Joe: gave an update on Purchase Agreement. The Title Insurance file was abandoned. It is being investigated by the Title Company; and Gene Armstrong is handling it. The postings at the front gates for the discharge permit comment section for public is in effect until July 6th. Copies are available at the POA’s and website, if you want to review or make comments to the EPA. At the last Status Hearing, Gene still needs to meet with creditors for amounts due. The water tower maintenance contract has been received and will be discussed in Executive Session. Ordinances and Rates need to be in placed by July.

Ethics Ordinance has been sent to the attorney. Joe made a motion to adopt Ordinance No. 02-07 to regulate political activities of and the solicitation and acceptance of gifts by officers and employees of the Lost Lake Utility District of Ogle County, Illinois. It has been reviewed by the attorney. Ron stated in Article 25, (d) and (e) second paragraph there is a typographical error. With the correction, Nadine seconds the motion. Joe stated an ethics commission and an advisor to be named to be set in ordinance. The motion was approved by unanimous roll-call vote (6-19-07-5).

Office location update: Ron stated that rent at Woodland Drive, Dixon, Illinois would be \$250 per month includes utilities. An additional room would cost \$150. The district would be responsible for installing computer lines and telephone charges. There is office equipment available, desk and three file cabinets. There is a copy machine we could use. Access steps will be repaired. The room size is 13'6" x 10'. There are three outlets and two closets. There are two telephone jacks. Gallatin River would need to be contacted and there is a \$74 startup cost. Broadband cost is \$115. The POA would accept a six-month lease, which was stated verbally. Handicap accessibility is a problem that is being worked on. An appointment at the lower-level POA may be an option. Jerry gave an overview of a rental office option. Ron made a motion to tentatively accept the one-room rental space at 106 Woodland Drive, Dixon, pending lease. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (6-19-07-6).

Transition Agreement contract with IRWA. Joe stated Frank Dunmire sent a remote contract to the EPA. The current operator does not have the certification to operate a Class II sewer plant. He is working under a remote contract. When an answer is returned from the EPA, there will be a six-month transition period. The operator will work under IRWA and will take the Class III certification test in Rockford in July.

VII New Business:

District Organization Ordinance has been tabled due to the fact it we just received from the attorney, and there are some questions that need to be addressed.

Special Service Class for areas without water mains. Joe stated that after speaking with the attorney, the attorney suggested that we do something different in the ordinance for those lots. Discussions were held regarding availability hook-up within 100 feet of main. Flagg Road looping would add additional lots. There are issues pertaining lots with two-inch lines. Discussion was held on who would bear the costs to extend lines whose lots are not close to main and water pressure. Main extension and hook-up fees are missing from the Ordinance and language that covers costs. Chapter 3, Section 1 needs to be reviewed.

VIII. Guest/Public Opinion:

Mike Robinson: Water Tower Maintenance Contract negotiations, are we negotiation how much? **We are negotiating the buy-out of the contract.** Do we really want the office at the sewer treatment plant? **Yes.** People will not be charged availability that are 200 feet from the main, how are they going to be informed? **The can be showed.**

Joe Gargano: Lost Nation availability fees are they going to be informed to eliminate confusion? **We will notify after the Ordinance is passed who will be charged.** In the proposal, will the district always foot the bill for main extension under 200 feet? **Yes, unless we amend the Ordinance.** Q. There should be a recapture clause in the Ordinance. **A. 10 year time is in the Ordinance.** Q. Due to the undersized lines, there may be a circumstance where someone couldn't build until the lines were replaced. Q What is the outstanding current liabilities? **A. Approximately \$200,000.** Q. Is the purchase price correct at \$385,000. **A. Correct.**

IX. Adjournment:

Bill made a motion to adjourn meeting. Ron seconded the motion. The motion was approved by unanimous roll-call vote (6-19-07-7). The meeting adjourned at 8:20

- 6-19-07-1 Approval of the agenda
- 6-19-07-2 Approval of the May 15, 2007 minutes
- 6-19-07-3 Approval of the May 26, 2007 minutes
- 6-19-07-4 Approval of the Treasurer's Report
- 6-19-07-5 Approval of the adoption of the Ethics Ordinance
- 6-19-07-6 Approval of tentative rental space
- 6-19-07-7 Adjournment

No. 02-07 Adoption of the Ethics Ordinance

sfs 7/11/07