

**Lost Lake Utility District Meeting  
404 Lake Court, Dixon, Illinois  
October 17, 2006**

**I. Call to Order and Roll Call** Joe Olliges called the meeting to order at 7:00 pm. Trustees present: Bill Weronko, Jerry Pohlman, George Kersten, Ron Berger, Roger Asplund and **Nadine** Portner. Also present: Susan Steffens, Secretary; and members of the community.

**II. Pledge of Allegiance**

**III. Approval of the Agenda:** Joe requested to add the corporate seal purchase to the agenda. George made a motion to approve the agenda, Jerry seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-1).

**IV. Approval of the Minutes** September 19, 2006 minutes: Roger suggested amending “Susan Steffens” with the title, Secretary be added to the “Also present” sentence in Section I. In Section V. he added that “pursuant to Section (c5)” should be inserted in open meeting minutes. In Section VI. He suggested that the word “budget” be replaced with revenue. The word “adjourn” was misspelled in section VIII. Roger made a motion to approve the minutes after amended, George seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-2). September 25, 2006 minutes: Roger suggested removing “(c1) and” from section III, changing the word “about” to “with” and the word “faction” to “function” in section IV, Roger made a motion to approve the minutes after amended, George seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-3). October 2, 2006 minutes: Roger Suggested removing “(c1) and” in section III. Roger made a motion to approve the minutes after amended, Ron seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-4).

**V. Old Business**

Acquisition:

**Joe** gave an update on the acquisition of the Utility. As of the time, the final version of the Letter of Intent has been sent to Gene Armstrong and must be completed before the October 20, 2006 court date.

**Betsy** stated that there is a pending agreement with Gene Armstrong and is waiting for the Letter of Intent to be signed.

Boil Order:

**Joe** discussed the recent water shortage. It was his understanding that ComEd was doing work and should have notified Leslie at the POA, who would have informed the Illinois Rural Water operator. As of this date, the boil order is still intact and water samples have been taken. The community will be notified when boil order is removed. Flushing the lines was discussed and it was suggested that the community contact Illinois Rural Water.

Loans:

**Joe** stated that we received three loans: Lost Nation POA \$3000, New Landing POA \$3000, and Taylor Township \$3000. We are waiting for the RCD.

Insurance:

**George** gave an update on Directors and Officers Insurance. He stated that the underwriters of Hicks Insurance came back with the insurance premium of \$2097 (the amount that was quoted \$800) and the Bond Blanket of \$500 (previously quoted \$229). The Bond for the Treasurer, Secretary and Chairman would be \$391 for the three.

**Nadine** Stated that the quote was close to the previous quote from Walder-Rhodes, Inc.

**Roger** stated that there was a budget allowance for that amount.

**George** made motion approve insurance coverage expense of \$2097 for the Directors and Officers and \$391 for the bond for the Chairman, Treasurer and Secretary with the Hicks Insurance Company. Bill seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-5).

Special Meeting Date:

**Joe** suggested Special Meeting/Executive Session date of November 11, 06 at 3:00 pm. for ongoing due diligence (5 ILCS120/2 (c5)). Bill made a motion to set date, Ron seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-6).

## **VI. New Business**

Utility Seal

**Joe** presented an invoice of \$44.98 for the purchase of the Utility seal. Joe made a motion to approve payment for the District Seal to Dwight Jackson, Inc. Bill seconded the motion. The motion was approved by unanimous roll-call vote (10-17-06-7).

Funding Acquisition

**Joe** reported that officers from Harris Bank and Griffen, Kubik, Stephens & Thompson, Inc. met with the board to discuss the issues of funding for acquisition. He stated at the November 11, 2006 meeting a decision would be made as to which company will be hired.

**Betsy** reported to the community that in her opinion both firms were excellent. She felt Griffin, Kubik, Stephens & Thompson, Inc. was a smaller firm with more personal attention, which would explain the 3% fee. She felt that Harris Bank has more depth and recognition for future financing. She felt they dealt with more of

these types of loans just by the size of the Bank. She stated that because of the size you would get less “hand-holding,” which would explain their fee of 1.8%.

Software:

**Nadine** reported that the cost for Accounting Software is: QuickBooks Pro 2006 is \$149.89 at Sam’s Club. QuickBooks Pro 2007 is \$179.00 at Staples.

**Board** stated that the differences should be researched and presented at the next meeting.

## **VI. Guest/Community Opinion**

Mike Robinson requested the name of the Insurance Company. (Hicks Insurance) He asked what insurance was for. (law suits) What are bonds for? (theft).

Mike Robinson questioned how could rates be set without the engineering or environmental study that takes 60 days? (it is only the rate structure)

Mike Robinson asked if the Letter of Intent has a verbal agreement. (Yes)

Mike Robinson asked if it could be signed by October 20, 2006. (Yes)

Chuck Jolicoeur stated the Board was doing a good job.

## **VII. Adjourn**

The motion to adjourn was made by Ron and Seconded by Bill. The motion was unanimously approved (10-17-06-8). The meeting was adjourned at 7:48 pm.

### Summary of Motions

- 10-17-06-1 Approval of the Agenda
- 10-17-06-2 Approval of amended minutes 9/19/06
- 10-17-06-3 Approval of amended minutes 9/25/06
- 10-17-06-4 Approval of amended minutes 10/2/06
- 10-17-06-5 Approval to purchase insurance
- 10-17-06-6 Approval to set special meeting date
- 10-17-06-7 Approval to pay for Utility seal
- 10-17-06-8 Adjournment

(sfs1002 10-17-06)