

Lost Lake Utility District Regular Meeting  
Lost Lake Utility District Public Hearing on the Adoption of the Proposed  
Annual Budget and Appropriation Ordinance  
404 Lake Court, Dixon Illinois  
December 20, 2011

- I. **Call to Order and Roll Call:** Tom called the Meeting to order at 7:00 pm. Trustees present: Tom Wendling, Bill Weronko, Mike Carr, Dan Nicolini, Nadine Portner, George Kersten, and Toni Vella. Also present: Susan Steffens, Secretary; Sheila Warner, Treasurer; and members of the community.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Toni made motion to approve the agenda. Bill seconded the motion. The motion was approved by unanimous vote (12-20-11-1).
- IV. **New Business:** Amend 2012 Budget to change beginning fund balance to \$85,000, amend personnel expenses to \$110,000, and end of year net income to \$75,000. Bill made a motion to amend the Budget. Nadine seconded the motion. The motion was approved by unanimous roll-call vote (12-20-11-2).
- V. **Recess**
- VI. **Call Hearing to Order**
- VII. **Presentation of the Proposed Budget and Appropriation** was presented to the public.
- VIII. **Questions from the Public**

Q. What expenses did you change? A. Employee salaries.
- IX. **Adjourn Public Hearing:** Tom made a motion to adjourn Public Hearing and go into Regular Meeting. Bill seconded the motion. The motion was approved by unanimous vote (12-20-11-3).
- X. **Approval of the Minutes:** George made a motion to approve the November 15, 2011 Regular Meeting minutes. Mike seconded the motion. The motion was approved by unanimous vote (12-20-11-4). Toni made a motion to approve the December 1, 2011 Special Meeting Minutes. Bill seconded the motion. The motion was approved by unanimous vote (12-20-11-5).
- XI. **Treasurer's Report:** Sheila reported the period ending November 30, 2011. *Operating Account:* beginning balance: \$79,891.62; receipts: \$25,036.11; expenditures: \$37,491.70; ending balance: \$67,436.03. *Project Fund-FNB:* beginning balance: \$2,304.03; receipts: \$12.59; expenditures: \$12.50; ending balance: \$2,304.12. *Debt Service Bond Fund-FNB:* beginning balance: \$98,967.18; receipts: \$14,763.40; expenditures: \$0; ending balance: \$113,730.58. *Debt Service Reserve Fund-FNB:* beginning balance: \$89,546.83; expenditures: \$0; ending balance \$89,546.83. George made a motion to approve the Treasurer's Report.

Bill seconded the motion. Discussion was held by the Board. The motion was approved by unanimous roll-call vote (12-20-11-6).

**XII. Presentation: First National Bank- Retirement Plans.** Ashley Hoelzer presented Franklin Templeton IRA plans that she felt would benefit the District and employees for consideration of the Board.

**XIII. Old Business**

**Office Report:** Susan reported that payments are a little behind this month due to the holiday but expects it to balance out.

**WWTP Update:** Fehr-Graham suggested that sludge removal would help with the high ammonia levels and is still looking into why the levels are high. Discussion was held in regards dividing the holding tank into an additional clarifying tank. Chad stressed the need for sludge removal. The reasons for sludge build up was discussed by the Board. Before the sludge is removed, a plan needs to be in place to avoid reoccurrence.

**Water System Update:** Chad reported that there is a small drip that is leaking from the tower. Bill Murfree of Utility Service has been contacted.

Main break on Monongahela has been repaired and our contractor has been contacted for restoration of the area.

Well house roof has been repaired again and is not leaking at this time

**GPS Update:** Nadine reported that Trimble has an accurate locator although the costs are prohibitive. Trimble sales rep suggested contacting Wendler Engineering for rental. Wendler would upload the data to software we could purchase. Further inquiries will be made.

**XIV. New Business:**

**Second reading of the Proposed Combined Annual Budget and Appropriation Ordinance**

Susan read into record: ORDINANCE CONCERNING THE ADOPTION OF THE COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE FOR FISCAL YEAR 2012 IN THE LOST LAKE UTILITY DISTRICT OF OGLE COUNTY, ILLINOIS ORDINANCE NO. 02-11 NOW THEREFORE, BE IT ORDAINED by the Board of Trustee of the Lost Lake Utility District of Ogle County, Illinois, as follows: That the Lost Lake Utility District hereby adopts its Combined Annual Budget and Appropriation Ordinance for Fiscal Year 2012, the budget and appropriation statement set out in Exhibit A, which is attached and incorporated herein. This Ordinance shall be in full force and effect from and after its passage and approval as provided by law. Passed by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois and approved by the Chairman of said district this 20th day of December, 2011. See attached. **The Budget was approved by unanimous roll-call vote (12-20-11-7).**

**Generator Service Contract:** It was felt by the Board that maintenance to the generators will be done by the District, and a service contract will not be purchased at this time.

**XIV. Guest/Public Opinions**

Mike Robinson: Q. Is there interest being paid to Fehr-Graham? A. Yes  
Q. What is the GPS locator for? A. Valve location.  
Q. When do you plan to run the generator at the well? A. January.

**XV. Executive Session** Employee Matters Citation No. 5ILCS 120/2: Tom made a motion to adjourn into executive session. Nadine seconded the motion. The motion was approved by unanimous vote (12-20-11-8).

**XVI. Adjournment:** Bill made a motion to adjourn the meeting. Dan seconded the motion. The motion was approved by unanimous vote (12-20-11-11). The meeting ended at 8:30 pm.

12-20-11-1 Approval of the Agenda  
12-20-11-2 Amend the Budget  
12-20-11-3 Adjourn Hearing  
12-20-11-4 Approval of the Nov 15 2011 minutes  
12-20-11-5 Approval of the Dec 1, 2011 special meeting minutes  
12-20-11-6 Approval of the Treasurer's Report  
12-20-11-7 Approval of the Annual Budget  
12-20-11-8 Executive Session  
12-20-11-9 motion to approve  
12-20-11-10 Adjourn executive session  
12-20-11-11 Adjournment