

**Lost Lake Utility District Regular Meeting**  
**404 Lake Court, Dixon, Illinois**  
**April 15, 2008**

- I. Call to Order and Roll Call:** Joe called the meeting to order at 8:35 pm. Trustees present: Joe Olliges, Bill Weronko, Jerry Pohlman, George Kersten, Ron Berger, Nadine Portner, and Dave Shaw. Also Present: Sheila Warner, Treasurer; Susan Steffens, Secretary; and members of the community.
- II. Approval of Agenda:** Joe amended the agenda to add grants to New Business and an addition to Old Business regarding the billing system. Dave made a motion to accept the Agenda with changes and Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-15-08-1). Jerry Pohlman has been reappointed to the board.
- III. Approval of the Minutes:** Ron made a motion to accept the March 18, 2008 regular meeting minutes. Jerry seconded the motion the motion was approved by unanimous roll-call vote (4-15-08-2).
- IV. Treasurer's Report:** Sheila reported that for the period ending March 31, 2008. **Operating Fund:** \$48,180.69; receivables: \$5,624.83, expenditures: \$13,774.95; Ending Bal: \$40,040.57; **Project Fund:** 1,347,548.99; interest deposit: 2,906.10; Expenditures: \$9,745.50; Ending Bal: 1,340,709.59; **Debt Service Reserve Fund:** \$88,004.09; interest deposit: \$186.25; Ending Bal: \$88,172.34. **Debt Service Bond Fund:** \$45,586.61; interest deposit, \$82.82; Ending Bal: \$48,669.43. George made a motion to approve the Treasurer's Report. Ron seconded the motion. The motion was approved by unanimous roll-call vote (4-15-08-3).
- V. Old Business:** Joe reported in regards to the Wastewater treatment Plant and the water main looping projects design and construction that there is no permit required on the main looping and is on course and should go out to bid on time. 1100 feet of piping that is already there and permitted by the EPA will be used in the project. There may be a change in the design for the wastewater treatment plant but that will stay on schedule.

Certified Operator Update: Mike Williamson is insured, his life insurance policy is for \$50,000 term because there is no smaller policy.

Water Meter Bid: After advertising the bid, one bid was returned from Midwest Meter. The Badger Meter cost is \$25,000 for the radio starter kit. Each meter with Orion radio will cost \$160. Joe made a motion to purchase the starter kit plus an additional 75 meters (\$12,000) Bill seconded the motion. The motion was approved by unanimous roll-call vote (4-15-08-4).

Past Due accounts: Nadine reported that previous past-due accounts, 52 letters went out, 12 no responses, 40 promises to pay or paid for a total \$8,300 of \$11,000 collected. There were some write-offs due to no bills ever being sent. 105 meters actually work; 260 meters don't. Actual usage for a customer is about 16,000 gallons, while most of the 260 customers with a broken meter are being charged 9,000 gallons.

- VI. New Business:** T6 Tower Proposal: Joe stated that T6 would like to use the water tower for a broad band antennae. It would provide free service to the utility, POA and security. It would require a 110 electrical outlet to be installed. George made a motion to discuss the proposal. Nadine seconded the motion. Discussion was held by the Board. T6 proposal has been tabled until next month.

Ordinance No. 01-08 Adoption of the combined Annual Budget and Appropriation for Fiscal Year 2008. Bill made a motion to waive seconded reading. Ron seconded the motion. The motion was approved by unanimous roll-call vote (04-15-08-5). Bill made a motion to accept the 2008 Budget as read. Jerry seconded the motion. Discussion was held by the Board. Joe made a motion to accept the budget with changes. Bill seconded the motion. The motion was approved by unanimous roll-call vote (04-15-08-6).

Nomination of Election of Officers, Chairman, Vice Chairman (1 year). Bill made a motion to nominate Joe Olliges as Chairman, Nadine seconded the motion. Dave made a motion to nominate Bill Weronko as Vice Chairman. Jerry seconded the motion. Nadine moved to close the nominations Dave seconded the motion. The motions were approved as presented by unanimous roll-call vote (04-15-08-7).

Grant: Bill volunteered to chair a committee in which he would look into a grant. Joe provided a contact name. George also volunteered.

**VII. Guest/Public Opinion:**

Ralph Peterson: Cellular One approached me years ago, you may want to contact them.

Mike Robinson: Q Viking Chemical - is the \$1400 charge monthly? A. The last time it was ordered was November on a partial order through Illinois Rural Water Association.

Q The cost of the generator movement - was that to the New Landing office or to the well? A. No, that charge was to move it from KSB to the New Landing office.

Q. Grant writing could cost a fee it doesn't always get included. A. That question will be asked.

Ron Hinterlong: Thank you for the good work.

Don Kenney: Thank you.

William Bureski: Q Did you measure or do know how many gallons of water being used in service? A. Due to system leakage we cannot divide out the pumped gallons there are too many variables.

Q What hydrants work? A. There are four hydrants the fire department can use. They will be painted red.

Other comments:

Q Does water flushing affect pressure? A. The water may be discolored. We will notify by door hangers.

Q. Will flushing affect the meters? A. There are screens on the new meters, and they will not be affected.

Dave: Q How does the Operator become certified? A. By testing.

**VIII. Adjournment:** George made a motion to adjourn the meeting. Dave seconded the motion. The motion was approved by unanimous roll-call vote (4-15-08-8). The meeting adjourned at 9:20 pm.

- 4-15-08-1 Approval of the Agenda
- 4-15-08-2 Approval of the Minutes
- 4-15-08-3 Approval of the Treasurer's Report
- 4-15-08-4 Approval to purchase Starter Meter Kit and Meters
- 4-15-08-5 Approval to waive seconded reading
- 4-15-08-6 Approval to Adopt the 2008 Budget and Appropriation with changes
- 4-15-08-7 Approval of nominations of Chairman & Vice Chairman
- 4-15-08-8 Adjournment

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