

**Lost Lake Utility District
404 Lake Court, Dixon, Illinois
May 20, 2008**

- I. Call to Order and Roll Call:** Bill Weronko called the meeting to order at 7:00 pm. Trustees Present: Bill Weronko, Nadine Portner, Jerry Pohlman, George Kersten, and Ron Berger. Absent: Joe Olliges and Dave Shaw. Also Present: Susan Steffens, Secretary; Sheila Warner, Treasurer; and members of the community.
- II. Pledge of Allegiance**
- III. Approval of the Agenda:** George made a motion to approve the agenda. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (5-20-08-1).
- IV. Approval of the Minutes:** Nadine made a motion to accept the April 15, 2008 regular meeting minutes. Ron seconded the motion. The motion was approved by unanimous roll-call vote (5-20-08-2). Nadine made a motion to accept the April 15, 2008 public hearing minutes. Ron seconded the motion. The motion was approved by unanimous roll-call vote (5-20-08-3).
- V. Treasurer's Report:** Sheila reported for the period ending April 30, 2008:
Operating Fund: Beginning Bal: \$40,030.57; receivables: \$71,091.56; Expenditures: \$13,971.35; Ending Bal: \$97,150.78. **Project Fund:** Beginning Bal: \$1,340,709.59; Interest Deposit: \$2,361.63; Expenditures: \$35,341.78; Ending Bal: 1,307,729.44. **Debt Service Reserve Fund:** Beginning Bal: \$88,172.34; Interest Deposit: \$143.76; Ending Bal: \$88,316.10. **Debt Service Bond Fund:** Beginning Bal: \$48,669.43; Interest Deposit: \$60.06; Ending Bal: \$48,729.49. Discussion was held by the Board. George made a motion to accept the Treasurer's Report. Ron seconded the motion. The motion was approved by unanimous roll-call vote (5-20-08-4).
- VI. Old Business:** WWTP and Water Main Looping Project: Design and schedule update. Nadine reported the EPA was sent the permit application for the water main project and the bid notices have been published in the Rock Register Star, Sauk Valley News, and Ogle Life newspapers. Bid opening is on Thursday, June 12th at 2:00 pm. at our office. The wastewater treatment plant is progressing on schedule. The permit application was sent to the EPA for their approval.

Water Meter Update: Nadine reported the meters have been purchased. After the hydrant flushing completed on May 14, the meters started being installed. Badger Meter and RVS are in communication as far as the progression of the installation.

Past Due Accounts: Nadine reported 96 accounts are past due. 39 accounts have contacted the office for payment arrangements. Letters will be sent reciting Ordinance in regards to these accounts. Discussion was held by the Board.

T6 Broadband: Bill reported that there would be no impact on broadcast service. Nadine stated in place of service they would pay \$200 per month. Any cell phone companies could place an antenna along with their service. Due to the fact that power needs to be run, it needs to be clarified as to who pays that cost. T6 has been tabled until the next meeting.

- VII. New Business:** Ordinance Concerning the Amendment of Chapter 4 Definitions 1-4-2: Bill read into record the amended “Ordinance 02-08. Now Therefore, Be it Ordained by the Board of Trustees of the Lost Lake Utility District of Ogle County, Illinois as follows: 1. That the CHAPTER 4 DEFINITIONS: Section 1-4-2: Definition G: Miscellaneous be amended by adding the following: (6) IMPROVED LOT: An improved lot shall be a parcel of property that has a residential or commercial structure erected on the property; the residential or commercial structure shall occupy a minimum of 1,000 square feet of the parcel; and, the structure shall be used regularly in the operation or function of the residence or commercial structure. An out building for storage of personal property, a mobile home or a septic system shall be considered a residential or commercial structure. Temporary or incidental use of a parcel for residential or commercial purposes shall not cause a parcel to be considered an improved lot. (2) The Ordinance shall be in full force and effect from and after its passage and approval as provided by law.” Discussion was held by the Board. Ron made a motion to waive second reading. George seconded the motion the motion was approved by unanimous roll-call vote (05-20-08-05). Ron made a motion to approve the Ordinance 02-08, Definitions 1-4-2 as written. Jerry seconded the motion. The motion was approved by unanimous roll-call vote. (05-20-08-06).

Property Tax Exemption Status: On May 1st, the Illinois Department of Revenue has given a 5% tax exemption on four properties. A payment of \$7715.46 will be made for the 2007 taxes. The 2008-year will be tax exempt.

VIII. Guest/Public Opinion:

Mike Robinson: Q. Was there any response from Attorney Scheurich? A. He cashed the check and the matter is considered “Paid-in-Full.”

Q. Sheila, what is the difference between Debt Service Reserve Fund and Debt Service Bond Fund? A. Debt Service is what you owe on the bond. The

Reserve Fund is in case there isn't enough money in Debt Service. They have to be kept separate.

Q. What is the water meter update? You said two-thirds of the meters don't work; of the meters that have been replaced so far, how many were not working at all. A. So far all but one meter was not working, and that one had the radio head installed.

Q. Regarding Past-due accounts 96 are past due, 15 have houses, 39 have arrangements, what are you doing with the 96? A. Past due notices went out with a \$10 late fee, letters will be sent with another \$10 late fee assessed and the steps by Ordinance to recover the past-dues.

Q Regarding T6 Broadband what is the source of the power? A. It will be drawn from the base of the water tower.

Q Regarding 2007 taxes, you just acquired the Utility for 16 days. A. All the 2007 taxes need to be paid.

Mary Ann Bortman: Q. Does the Ordinance need to be published. A. No, but we will check to make sure.

Tom Wendling: Is all the flushing done, my wasn't done? A. Yes. We will ask Mike about that.

Q. Is there any action on the building for the generator? A. We will need to have two proposals - one contractor to build and a contractor for electric.

Mike Robinson: Q. Do you plan on billing with auto-pay. A. We are looking into it.

Tom Wendling: A. Was a Plat of Survey provided for the wastewater treatment plant? A. Yes, it is in the office.

IX. Adjournment: The next meeting will be held on June 17, 2008 at 7:00 pm. Ron made motion to adjourn the meeting. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (05-20-08-7). The meeting ended at 8:00 pm.

05-20-08-1	Approval of the Agenda
05-20-08-2	Approval of the Regular Meeting Minutes
05-20-08-3	Approval of the Hearing Minutes
05-20-08-4	Approval of the Treasurer's Report
05-20-08-5	Approval to waive second reading
05-20-08-6	Approval of Ordinance 02-08
05-20-08-7	Adjournment