

**Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon, Illinois
December 16, 2008**

- I. **Call to order and Roll Call:** Joe called the meeting to order at 7:00 pm. Trustees present: Joe Olliges, Bill Weronko, Nadine Portner, Jerry Pohlman, Dave Shaw, Ron Berger, and George Kersten. Also present: Susan Steffens, Secretary; and Sheila Warner, Treasurer; and a member of the community.

- II. **Pledge of Allegiance**

- III. **Approval of the Agenda:** Dave made a motion to approve the Agenda. Jerry seconded the motion. The motion was approved by unanimous roll-call vote (12-16-08-1).

- IV. **Approval of the minutes:** Ron made a motion to approve the November 18, 2008 regular meeting minutes. George seconded the motion. The motion was approved by unanimous roll-call vote (12-16-08-2).

- V. **Treasurer's Report & Approval of Bills:** Sheila reported for the period ending November 30, 2008. *Operating Account* beginning balance: \$152,643.25; receipts: \$10,474.40; expenditures: \$27,088.89; ending balance: \$136,028.76. *Project Fund:* beginning balance \$87,096.96; receipts: \$111.53; expenditures: \$21,073.42; ending balance: \$66,135.07. *Debt Service Reserve Fund:* beginning balance: \$89,126.98; receipts: \$111.25; ending balance: \$89,238.23. *Debt Service Bond Fund:* beginning balance: \$29,878.97; receipts: \$7,540.96; ending balance \$37,419.93. *CDAR Account:* beginning balance: \$950,000.00; ending balance: \$950,000.00. Discussion was held by the Board. Ron made a motion to accept the Treasurer's Report. Bill seconded the motion. The motion was approved by unanimous roll-call vote (12-16-08-3).

- VI. **Old Business:**

Wastewater Treatment Plant Update: Joe reported that Mike Williamson has passed his certification test as a class 3 wastewater treatment operator with the Illinois Environmental Protection Agency. The remote operator contract has been signed with IRWA from December 13, 2008 through December 12, 2009 for the wastewater treatment plant. A permit will be applied for 30 days before the new plant goes online.

Office Report/Billing Update: Nadine discussed processes in place in regards to collecting the small percent of past-due accounts. She reported that during the month of January, we will test the AlertNow emergency calling system. The emergency plan handbook is complete. Meters will be read this month and bills will go out before the end. Grinder pump information will go on the website.

Cement work at the well: Jerry reported that at this time no work is being done until spring, weather permitting it may be sooner.

VII. New Business:

Proposed Resolution Re: Compensation for Trustees: Joe reported he feels that the verbiage in the Statute is somewhat vague and would like our attorney to review it before disbursements are made for compensation.

Engineering Proposal for Water System Facility Plan and IEPA Low-interest Loan Application: Joe reported that in order to obtain a low-interest loan through the IEPA, Fehr-Graham would have to provide an engineering study. He proposed to pay for study out of the 2009 capital improvement account. Due to the fact the interest rate is so low, we should apply for the loan. The Board should still go forward in trying to obtain the block grant. The income survey would still need to be completed. Once the engineering study is done it never needs to be done again. The project would take about two years.

Estimated Operation Budget for Fiscal Year 2009: Joe reported that for the 2009 year; There are 344 charged water metered customers. 1,042 water availability customers. Water fee: \$2.34 per 1000 gallon, average water usage per customer is 6,000 gallons per month. The estimated water usage and availability per year is \$218,906. There are 195 customers with sewer charges, 775 sewer availability customers. The estimated sewer usage and availability is \$157,342. We shall receive approximately \$25,000 in interest. The estimated revenue for the year 2009 is \$401,248.

Sheila explained in detail the profit and loss statement as of 12/15/08.

VIII. Guest/Public Opinion: (none)

Bill made motion to recess into Executive Session. Jerry seconded the motion.

Recess into Executive Session Legal matters Citation No. 5 ILCS 120/2(c)(4). (8:00 pm)

- XI. Adjournment:** Bill made a motion to recess out of Executive Session. Jerry seconded the motion. Ron made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous roll-call vote (12-16-08-4). The meeting ended at 8:45 pm. The next meeting will be held on January 20, 2009 at 7:00 pm.

12-16-08-1 Approval of the Agenda
12-16-08-2 Approval of the Minutes
12-16-08-3 Approval of the Treasurer's Report
12-16-08-4 Adjournment