

Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon Illinois
February 15, 2011

- I. **Call to Order and Roll Call:** Tom called the hearing to order at 7:00 pm. Trustees present: Tom Wendling, Bill Weronko, George Kersten, Dave Shaw, Dan Nicolini, and Mike Carr. Also present: Susan Steffens, Secretary; and Sheila Warner, Treasurer. Toni Vella absent.
- II. **Pledge of Allegiance**
- III. **Approval of the Agenda:** Bill made a motion to approve the agenda. Dave seconded the motion. The motion was approved by unanimous roll-call vote (2-15-11-1).
- IV. **Approval of the Minutes:** George made a motion to approve the January 18, 2011 Regular Meeting minutes. Tom seconded the motion. The motion was approved by unanimous vote (2-15-11-2).
- V. **Treasurer's Report:** Sheila reported for the period ending January 31, 2011. *Operating Account:* beginning balance: \$76,467.46; receipts: \$23,049.93; expenditures: \$30,852.40; ending balance: \$68,664.39. *Project Fund-FNB:* beginning balance: \$69,117.03; receipts: \$8.13; ending balance: \$69,125.16. *Debt Service Bond Fund-FNB:* beginning balance: \$125,585.29; receipts: \$14,764.23; expenditures: \$125,327.50; ending balance: \$15,022.02. *Debt Service Reserve Fund-FNB:* beginning balance: \$94,265.65; ending balance \$94,265.65. Discussion was held by the Board. Bill made a motion to approve the Year-end Budget. George seconded the motion. The motion was approved by unanimous roll-call vote (2-15-11-3). Bill made a motion to approve the Treasurer's Report. Mike seconded the motion. The motion was approved by unanimous roll-call vote (2-15-11-4).

VI. Old Business

Office Report: The small project engineering award was presented to the Board. Susan reported that the Bid was published for the Generators and should be in the office on March 14, 2011 and local companies have been solicited. Verbal estimates for the well pump have been coming in at \$400,000, \$300,000 for materials and \$100,000 for extras. We billed out \$75,394.12. The office will be closed a half day on Monday and closed on Tuesday and Wednesday. Susan will be attending the IRWA water conference. A scanner was purchased for the office. The website will be handled in the office. IT (Marty) plans to come to the office and install and update. An update for the current software will be \$175 if needed.

WWTP Update: Alarms at the plant were activated during the storm. Jim Anderson of the community helped Tom get to the plant and reset the system. Discussion was held by the Board regarding the breakers.

Water System Update: The St. Francis and Missouri main break was repaired. Mike suggested that the electrical meter be a freestanding component for the generator. There are some concerns about the generator start-up of the well if heater and chlorinator are on. Bill said he researched that and has been told it will be fine. VFD (various frequency drive) or a soft start should be looked at.

IMRF: It was felt by the Board this is too expensive. A different fund will be looked into and the retirement benefit will be Tabled until July.

VII. New Business:

DC Computers presentation: Doug requested permission to place an antenna on the water tower. He will contact the Board with a plan. The Board approved DC Computers to research signal strength and temporary antennae and approved antenna placement in the future providing plans and rent. Doug will provide proof of insurance and bond to the office before proceeding.

IIW Presentation: In regards to the IEPA loan application, construction permits and project plan will need to be approved. The proposal of \$3300.00 will complete those requirements. The Loan Application will be processed at an additional cost. Bill made motion to approve the \$3300 contract with IIW and Alice Ohrtmann. Mike seconded the motion. Dave felt that Alice misled the Board previously and will vote against rehiring her. Alice stated that the intended use plan was reinvented, and she was under the honest belief that the District would get those funds. She could not control how the State funded projects. The motion was approved by roll-call vote, George, yes; Mike, yes; Bill, yes; Tom, yes; Dave, No; Dan, yes (2-15-11-5).

VIII. Guest/Public Opinions

No persons from the community were present

IX. Adjournment: Dave made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous vote (2-15-11-6). The meeting ended at 8:20 pm. The next meeting will be held on March 15, 2011 at 7:00 pm.

- 2-15-11-1 Approval of the Agenda**
- 2-15-11-2 Approval of the Regular Meeting minutes**
- 2-15-11-3 Approval of the Year-end Budget**
- 2-15-11-4 Approval of the Treasurer's Report**
- 2-15-11-5 Approval to hire IIW**
- 2-15-11-6 Adjournment**