

**Lost Lake Utility District Regular Meeting  
404 Lake Court, Dixon, Illinois  
August 19, 2008**

- I. Call to Order and Roll Call:** Joe Olliges called the meeting to order at 7:00 pm. Trustees present: Joe Olliges, Bill Weronko, Nadine Portner, Dave Shaw, Jerry Pohlman, George Kersten, and Ron Berger. Also present: Susan Steffens, Secretary; Sheila Warner, Treasurer; and members of the community.
- II. Pledge of Allegiance**
- III. Approval of the Agenda:** George made a motion to approve the agenda. Jerry seconded the motion. Dave stated that there was a spelling error. The motion was approved with the correction by unanimous roll-call vote (8-19-08-1).
- IV. Approval of the Minutes:** Ron made a motion to approve the minutes for the July 21, 2008 regular meeting and the Utility Shut-off hearing. Jerry seconded the motion the motion was approved by unanimous roll-call vote (8-19-08-2).
- V. Treasurer's Report:** Sheila reported for the period ending July 31, 2008. *Operating Account* beginning balance: \$89,280.65; receipts: \$73,376.09; expenditures: \$46,988.17; ending balance: \$115,668.57. *Project Fund* beginning balance: \$1,224,538.23; receipts: \$2,020.08; expenditures: \$8,705.18; ending balance: \$1,217,853.13. *Debt Service Reserve Fund* beginning balance: \$88,590.69; receipts: \$130.19; ending balance: \$88,720.88. *Debt Service Bond Fund* beginning balance: \$48,850.50; receipts \$24,080.24; expenditures: \$65,620.67; ending balance: \$7,310.07. Discussion was held by the Board as to the Operating Account, expenditures, regarding chemical supplies, Jetco expense at the water tower to remove an obstruction, USA Blue Book chemical expense. Ron made a motion to accept the Treasurer's Report. Bill seconded the motion. The motion was approved by unanimous roll-call vote (8-19-08-3).
- VI. Old Business:** Wastewater Treatment Plant: As of this date, we are still waiting for the construction permit. In regards to the Flagg Road main extension update, boring is supposed to start August 20, 2008.

Water Meter update: Nadine reported as of today, 232 meters have been installed. We are finding that a number of homes have no shut off in the front lawn. That expense is the responsibility of the homeowner to have it installed.

Past Due Accounts: There are 45 accounts past due: 10 accounts are late payers that owe approximately \$1880; 9 accounts have made arrangements to pay; 3 accounts will have a hearing; 3 accounts will have hearing letters sent;

leaving 20 accounts that are in or going to legal collection or lien process. This quarter billing was \$90,738. As of this date, \$82,393 has been collected.

Committee update on grinder pumps: Bill made a motion that District will accept from the POA the E One grinder pumps (providing they house the pumps until we are in our own office). The District will make available the loaner pumps to the residents of the District providing that there is no guarantee that the pump will work; that the residents sign a waiver of liability for any circumstances; that the loaner pumps will be obtained during normal office hours; and the homeowner will hold no liability for any damage during normal usage; however, if the pump is damaged due to neglect or rough handling, the repair will be the homeowners responsibility; a waiver will be signed at the time of loan out, and it is the responsibility of the homeowner to return the pump. Dave seconded the motion. Discussion was held by the Board. A time frame of 15 days would be an appropriate loan out time. It is the committees' position that any pump that meets the requirements of the system may be used. The financial obligation to the District will be the repair or replacement of the loaner pumps. Renting the pumps, liability, and web-site information was discussed. Bill withdrew the original motion and submitted that the District accepts the E One pumps as is, and the POA house the pumps until we get our own office. Dave seconded the motion. The motion was approved by roll-call vote: George, yes. Ron, yes. Jerry, yes. Bill, yes. Nadine, yes. Dave, yes, Joe, no (8-19-08-4).

Bid Generator Enclosure: Bid-2-2000-GEN update: During the pre-conference, one company was represented. Stenstrom of Rockford, Illinois submitted a bid of \$121,500 on the due date, August 18, 2008, at 1:20 pm. The amount submitted is in excess of the amount provided by the budget. A previous quote from another company was approximately \$65,000. A subcommittee of Bill and Jerry was formed to look at other options. Dave made motion to reject the bid. Bill seconded the motion. The motion was approved by unanimous roll-call vote (8-19-08-5).

## **VII. New Business:**

Account Protection: Due to the recent banking problems our Amcore account has been researched, and it was found that it is not protected. In order to protect the money in the account, there are CDARS available that may be withdrawn upon at different structured intervals. These accounts will incur an interest rate that is better than what is provided for now. Approximately 12 CDARS would need to be acquired. The maturity date can coincide when payouts are expected. Collateral would need to be provided on these accounts. In order to research the provided options, account protection was tabled until next month.

Fall Flushing: The last week in October (27<sup>th</sup>–31<sup>st</sup>) the hydrants will be flushed.

### **VIII. Guest/Public Opinion:**

Crystal Pohlman: In regards the grinder pump, there has been only one repair for approximately \$100. Also when your grinder pump fails, your house shuts down. It is an emergency situation. When your septic field fails, you can still use water and flush. Also the POA discussed renting the pumps, which they decided against, but a deposit for a timely return may be prudent. There is a sign in sheet that Schmidt fills out when a pump is loaned out. A. Thank you, good points.

Mike Robinson: In regards to grinder pumps, it is my feeling that if you rent something, there is an obligation on your part that the pump will work. I feel loaning is a better option. A. Good point.

Q. Why were you charged for a wire transfer for your own account? A. We weren't; it was transferred to another account.

Q. Jetco is completed? A. yes

Q. Electrician charge, what is that for. A. T6

Q. Houses that have no shut-off, wouldn't Mike fix that? A No. It is the responsibility of the homeowner to have the shut-off installed.

Mary Ann Bortman: Q. Does the District notify the customer if there is no buffalo box. A. Yes, the customer is responsible for the buffalo box. That would have been paid for at the time of the tap-on.

### **Recess into closed Executive Session Legal Matters Citation No. 5LCS 120/2 (c)(4) Utility Shut-off Hearings (8:30 pm).**

Discussion was held by the Board in regards to the past due bills.

**IX. Adjournment:** Bill made motion to adjourn the meeting. Dave seconded the motion. The motion was approved by unanimous vote (8-19-08-6). The meeting ended at 8:41pm. The next meeting will be held on September 16, 2008 at 7:00 pm.

8-19-08-1 Approval of the Agenda

8-19-08-2 Approval of the Regular meeting and Hearing minutes

8-19-08-3 Approval of the Treasurer's Report

8-19-08-4 Approval to accept the grinder pumps

8-19-08-5 Approval to reject generator bid

8-19-08-6 Adjournment