

**Lost Lake Utility District Regular Meeting
404 Lake Court, Dixon, Illinois
October 21, 2008**

- I. **Call to Order and Roll Call:** Joe Olliges called the meeting to order at 7:00 pm. Trustees present: Joe Olliges, Bill Weronko, Nadine Portner, Jerry Pohlman, Dave Shaw, Ron Berger and George Kersten. Also present: Susan Steffens, Secretary; Sheila Warner, Treasurer; and members of the community.

- II. **Pledge of Allegiance**

- III. **Approval of the Agenda:** George made a motion to approve the agenda. Bill seconded the motion. The motion was approved by unanimous roll-call vote (10-21-08-1).

- IV. **Approval of the Regular Meeting and Closed Executive Session Minutes of September 16, 2008:** Jerry made a motion to accept the Regular Meeting minutes. Bill seconded the motion. The motion was approved by unanimous roll-call vote (10-21-08-2). Ron made a motion to accept the Executive Session minutes with correction, the word “sent” was omitted. Bill seconded the motion. The motion was approved with correction by unanimous roll-call vote (10-21-08-3).

- V. **Approval of the Treasurer’s Report:** Sheila reported for the period ending September 30, 2008. *Operating Account* beginning balance: \$106,028.19; receipts: \$8,330.68; expenditures: \$27,236.92; ending balance: \$87,121.95. *Project Fund* beginning balance: \$1,188, 501.80; receipts: \$1,613.54; expenditures: \$958,057.93; ending balance: \$232,057.41 *Debt Service Reserve Fund* beginning balance: \$88,851.25; receipts: \$126.36; ending balance: \$88,977.61 *Debt Service Bond Fund:* beginning balance: \$14,815.68; receipts: \$7,521.73; ending balance: \$22,337.41. *CDAR Account:* Receipts: \$950,000.00; ending balance: \$950,000.00. In regards to the Flagg Road Looping Project: \$283,500.00 was budgeted, \$173,840.96 was spent; leaving a surplus of \$109,659.04. The well project budget was \$21,300.00; \$32,050.58 was spent. We went over budget by \$10,750.58. Meter budget was \$40,000 for this fiscal year. Actual price cost \$67,833.05. We are over budget at \$27,833.50. In the project funding projections, \$112,000.00 was set for meter costs. We completed this project earlier than expected. The meter project came in under budget. Joe made a motion to amend the 2008 budget to reflect the meter expenses. Bill seconded the motion. The motion was approved by unanimous roll-call vote (10-21-08-4). Joe made a motion to amend the 2008 budget to reflect the well-pump maintenance to actual repair cost. Bill seconded the motion. Discussion was held by the Board. Bill presented estimated costs for a well alarm. The well alarm was tabled until next year’s budget. The motion was approved by unanimous roll-call vote (10-21-08-5).

- VI. **Old Business:**

WWTP & Flagg Road Water Main Extension Update: Joe reported that the IEPA determined that a new NDPES permit is required due to the change in the design of the average flow of discharge. They determined the discharge limits need to be modified and issue a draft permit. Once the District has a chance to comment on the permit, it will go out for public review. They have requested a waiver on the review

period for the construction permit. It has been extended for one month after the final NDPES permit is issued. A letter was sent on October 13, 2008 and granted the waiver. The Flagg Road extension is complete. Street sweeping, curb clean up, and the removal of the silt fence will be completed next week.

Water Meter Update and Notices: 317 meters have been installed. And notices have been sent to the remaining homeowners that have not contacted the Utility District for their appointment.

Past Due Bills: Nadine reported that customers with severely past due accounts have been sent legal letters. Ron went to the courthouse to research properties for placement of liens. Bad debt is about 3 percent, which was inherited from New Landing Utility, Inc.

Backup Generator Update & Cement work at the Well:

Bill reported that the KSB generator is back on the table due to the fact the portable generators are extremely expensive (\$30,000 used) for the size that supports this Well. A structure purchased from Menard's may be a better option for housing the generator.

Jerry reported that after contacting a number of local contractors in the area to pour a 10 x 12 slab to support a building, tear out and replace sidewalk, two contractors contacted him and quoted prices: Custom Concrete (\$1864.00) and Nagy & Wentling (\$1450.00 with removal of old sidewalk). Jerry recommend Nagy & Wentling to complete the concrete work. Dave made a motion to hire Nagy & Wentling. Bill seconded the motion. The motion was approved unanimous roll-call vote (10-21-08-6).

VII. New Business:

Well Repair Update: The well repair is complete and running fine. Regulating the water levels is a problem but we are working on it.

Notification System: Nadine presented Emergency Alert systems. She recommended the AlertNow system due to the features it provides. It will alert 6000 numbers in one minute. It has call back features. The program provides reports to confirm completed call contacts, no contact, calls to answering machines, busy, etc. The fee for this service is \$835.25 a year. Bill made a motion to purchase the AlertNow System. Dave seconded the motion. The motion was approved by unanimous roll-call vote (10-21-08-7).

Capital Improvement "Fiscal Year 2009": Joe suggested he would like to place the second well in the 2009 Capital Improvement budget. Currently the seconded well is placed in placed fourth year. If we apply for an IEPA low-interest loan through Fehr-Graham & Associates now, we would find out if we can qualify. Joe stated he believes the cost would be less than \$400,000. Discussion was held by the Board.

VIII. Guest/Public Opinion

Dan Nicolini: Q. In the foreclosed home, the water should be shut off. A. It is shut off.

Q. What type of fuel is used with the generator? A. Diesel.

Mike Robinson: Q. On the Treasurer's Report under Bill Weronko, Grinder pump, what is that? A. It is off set by the receipt from Ralph Peterson. Bill bought the pump on his credit card through Grainger. Our Grainger account has been set up now.

Q. The Flagg Road Looping two things that needed to be completed, I noticed that the silt fence has already been removed. A. It was taken by a contractor, Lewis Pools, to place on a project for the ULLPOA directed by a person on a golf cart.

Q. How often do meters break? A. I don't know. The batteries for the radio are guaranteed for 20 years. The extra case on hand is for "just in case."

Q. How do you know the water tower overflowed? A. Someone called in.

Q. When the pump broke was it replaced or repaired? A. Replaced. Life expectancy is 10 years. Warranty is one year.

IX. Adjournment: George made a motion to adjourn the meeting. Bill seconded the motion. The motion was approved by unanimous roll-call vote (10-21-08-8). The next meeting will be held on November 18, 2008 at 7:00.

10-21-08-1 Approval of the Agenda

10-21-08-2 Approval of the Minutes

10-21-08-3 Approval of the Executive Session Minutes

10-21-08-4 Approval to amend the 2008 budget to reflect meter expenses

10-21-08-5 Approval to amend the 2008 budget to reflect well expenses

10-21-08-6 Approval to hire Nagy & Wentling

10-21-08-7 Approval to purchase emergency alert system AlertNow

10-21-08-8 Adjournment